

**ECONOMY AND BUSINESS DEVELOPMENT SCRUTINY COMMITTEE –  
WORK PROGRAMME 2013 – 2014**

**Note:- for items pending meeting dates see last page**

| <b>Date of meeting</b>                                 | <b>Item</b>  | <b>Reports due</b> | <b>Requested by</b> | <b>Purpose of Review (Responsible Officer / Member)</b>   | <b>Expected Outcome</b>   | <b>Relevant Cabinet Member</b>          |
|--|--|--------------------|---------------------|---|---|---|
| <b>4/2/2013</b><br>Lead Officer<br>Tracey<br>Aldworth  | Economic Development Strategy refresh and progress update including information on grants and business start-up help | <b>22/1/2013</b>   | Committee           | To allow scrutiny to comment on the strategy refresh and Action Plan<br><b>(Mark Wathen)</b>                          | To make recommendations to the Cabinet Member   | Cabinet Member for Economic Development |
| <b>4/2/2013</b><br>Lead Officer<br>Tracey<br>Aldworth  | Skills provision – scoping report  | <b>22/1/2013</b>   | Committee           | To set the scene leading to a review of skills provision at the meeting of 25/3/2013<br><b>(Mark Wathen)</b>          | For recommendations to be made regarding specific skills provision that satisfy the needs of the Vale | Cabinet Member for Economic Development |
| <b>25/3/2013</b><br>Lead Officer<br>Tracey<br>Aldworth | Skills provision – Aylesbury Business Needs - update on latest findings and to hear from skills providers and users. | <b>12/3/2013</b>   | Committee           | To review the skill set requirements of Aylesbury Vale and how these skills would be provided<br><b>(Mark Wathen)</b> | For recommendations to be made regarding specific skills provision that satisfy the needs of the Vale | Cabinet Member for Economic Development |
| <b>25/3/2013</b><br>Lead Officer<br>Tracey<br>Aldworth | Broadband delivery. Include input from BRAG  | <b>12/3/2013</b>   | Committee           | To review an update of Broadband delivery.<br><b>(Mark Wathen)</b>  | To make suggestions on any further action to be pursued.  | Cabinet Member for Economic Development |

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|---|--|--------------------|---------------------|---|---|---|
| <b>4/6/2013</b><br>Lead Officer<br>Tracey<br>Aldworth | Aylesbury Vale Estates update                                  | <b>21/5/2013</b>   | Committee           | To monitor the performance of the joint commercial property partnership<br><b>(Jon McGinty)</b> | 1. Monitor performance<br>2. To make recommendation to the Cabinet Member, as appropriate | Cabinet Member for Economic Development |
| <b>4/6/2013</b><br>Lead Officer<br>Tracey<br>Aldworth | Refresh and update of Olympic legacy programme                 | <b>21/5/2013</b>   | Committee           | To update and allow scrutiny to comment on the programme<br><b>(Ian Barham)</b>                 | To make recommendations to the Cabinet Member   | Cabinet Member for Leisure              |
| <b>4/6/2013</b><br>Lead Officer<br>Tracey<br>Aldworth | Skills Provision – round up following the meeting of 25/3/2013 | <b>21/5/2013</b>   | Committee           | To update and allow scrutiny to comment<br><b>(Mark Wathen)</b>                                 | To make recommendations to the Cabinet Member   | Cabinet Member for Economic Development |
| <b>26/6/2013</b><br>Lead Officer<br>Teresa<br>Lane    | To review the draft Improvement Plan for Aylesbury Town Centre | <b>12/6/2013</b>   | Committee           | To allow scrutiny to comment<br><b>(Teresa Lane)</b>  | To make recommendations to the Cabinet Member   | The Leader of the Council               |

| Date of meeting                                       | Item  | Reports due      | Requested by | Purpose of Review (Responsible Officer / Member)  | Expected Outcome  | Relevant Cabinet Member                 |
|---|---|------------------|--------------|---|---|---|
| <b>3/9/2013</b><br>Lead Officer<br>Tracey<br>Aldworth | Skills Provision – to report on the findings of the Task and Finish Group following the meeting of 4/6/2013 | <b>20/8/2013</b> | Committee    | To discuss the presentation by BCC<br><b>(Cllr Miss Lewis)</b>  | To make suggestions on further action that could be recommended to BCC                    | Cabinet Member for Economic Development |
| <b>3/9/2013</b><br>Lead Officer<br>Tracey<br>Aldworth | Aylesbury Vale Estates Business Plan update   | <b>20/8/2013</b> | Committee    | To monitor the performance of the joint commercial property partnership<br><b>(Jon McGinty or Maria Memoli)</b> | 3. Monitor performance<br>4. To make recommendation to the Cabinet Member, as appropriate | Cabinet Member for Economic Development |
|   |   |                  |              |   | 5.  |   |

| Date of meeting                                  | Item   | Reports due | Requested by | Purpose of Review (Responsible Officer / Member)  | Expected Outcome   | Relevant Cabinet Member   |
|--|--|-------------|--------------|---|--|---|
| 28/10/2013<br>Lead Officer<br>Tracey<br>Aldworth | Skills update report following working group meeting on 23/9/13  | 15/10/2013  | Committee    |   | To make recommendations to the Cabinet Member/Officers   | Cabinet Members for Economic Development and Strategic Planning |
| 28/10/2013<br>Lead Officer<br>Tracey<br>Aldworth | Rural Economy, look at implications of planning rules, impact on the economy, diversification uses and needs | 15/10/2013  | Committee    | To review whether AVDC is doing all it can to promote and give help to expansion of the rural economy.<br><b>(Mark Wathen/John Byrne)</b> | To make suggestions on any further action to be pursued. | Cabinet Member for Economic Development                         |
| 28/10/2013<br>Lead Officer<br>Tracey<br>Aldworth | Update on LEPs   | 15/10/2013  | Committee    |   | To make recommendations to the Cabinet Member            | Cabinet Member for Economic Development                         |

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|---|---|--------------------------|---------------------|--|---|---|
| <p><b>11/12/2013</b><br/>Lead Officer<br/>Tracey<br/>Aldworth</p> | <p>Update on Aylesbury Town Centre Partnership and Management of the Town Centre.<br/>Update on usage and plans for the Markets.<br/>How the findings of the Mary Portas review might be linked to Aylesbury Vale's villages.</p> | <p><b>26/11/2013</b></p> | <p>Committee</p>    | <p>To look at how Aylesbury Town Centre is performing<br/><b>(Diana Fawcett &amp; Teresa Lane)</b></p> | <p>To make suggestions on any further action that they would like to see pursued.</p> | <p>Cabinet Member for Civic Amenities</p> |
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| Date of meeting                                 | Item  | Reports due | Requested by | Purpose of Review<br>(Responsible Officer / Member)   | Expected Outcome                         | Relevant Cabinet Member |
|---|---|-------------|--------------|---|--|-------------------------|
| 29/1/2014<br>Lead Officer<br>Tracey<br>Aldworth | Notice of Motion –<br>Support for Town Centre<br>Businesses | 14/1/2014   | Council      | To recommend to<br>Cabinet and then<br>Council of how this<br>should be taken<br>forward. <b>(Andrew<br/>Small)</b> | To make<br>recommendations to<br>Cabinet | Councillor Neil Blake   |
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| Date of meeting                                 | Item  | Reports due | Requested by | Purpose of Review (Responsible Officer / Member)   | Expected Outcome   | Relevant Cabinet Member   |
|---|---|-------------|--------------|--|--|---|
| 17/3/2014<br>Lead Officer<br>Tracey<br>Aldworth | Update on Broadband provision for Aylesbury Vale  | 4/3/2014    | Committee    | To update and allow scrutiny to comment<br><b>(Mark Wathen)</b>                                      | To make suggestions on any further action to be pursued. | Cabinet Member for Economic Development                         |
| 17/3/2014<br>Lead Officer<br>Tracey<br>Aldworth | Inward Investment in the Vale – Steps being taken to deliver employment on sites already planned. | 4/3/2014    | Committee    | To update and allow scrutiny to comment<br><b>(Mark Wathen)</b>                                      | To make suggestions on any further action to be pursued. | Cabinet Member for Economic Development                         |
| 17/3/2014<br>Lead Officer<br>Tracey<br>Aldworth | Major Employment Sites, including an update on Silverstone growth                                 | 4/3/2014    | Committee    | To look at designated sites and how to get them up and running and the planned growth of Silverstone | To make recommendations to the Cabinet Member/Officers   | Cabinet Members for Economic Development and Strategic Planning |

|  |             |                    |                     |   |                         |                                |
|--|-------------|--------------------|---------------------|---|-------------------------|--------------------------------|
|  |             |                    |                     | (John Byrne)  |                         |                                |
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| 3/6/2014<br>Lead Officer<br>Tracey<br>Aldworth |             | 20/5/2014          |                     |   |                         |                                |
|  |             |                    |                     |   |                         |                                |



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|---|---------------------|--------------------|---------------------|---|-------------------------|--------------------------------|
| <b>3/9/2014</b><br>Lead Officer<br>Tracey<br>Aldworth | No items at present | <b>19/8/2014</b>   |                     |   |                         |                                |
|   |                     |                    |                     |   |                         |                                |

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|---|---------------------|--------------------|---------------------|---|-------------------------|--------------------------------|
| <b>21/10/2014</b><br>Lead Officer<br>Tracey<br>Aldworth | No items at present | <b>7/10/2014</b>   |                     |   |                         |                                |
|   |                     |                    |                     |   |                         |                                |

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|---|---------------|--------------------|---------------------|---|------------------------------------|--------------------------------|
| <b>8/12/2014</b><br><b>Lead Officer Tracey Aldworth</b> | Budget review | <b>25/11/2014</b>  | Committee           | To look at 2015/16 budget proposals within the Committee's remit<br><b>(Andrew Small)</b> | To make recommendations to Cabinet | Cabinet Member for Resources   |
|   |               |                    |                     |   |                                    |                                |

| Date of meeting                           | Item                | Reports due | Requested by | Purpose of Review (Responsible Officer / Member) | Expected Outcome | Relevant Cabinet Member |
|---|---------------------|-------------|--------------|--|------------------|-------------------------|
| 21/1/2015<br>Lead Officer Tracey Aldworth | No items at present | 6/1/2015    |              |  |                  |                         |
|   |                     |             |              |  |                  |                         |

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|---|---------------------|--------------------|---------------------|---|-------------------------|--------------------------------|
| 17/3/2015<br>Lead Officer Tracey Aldworth | No items at present | 3/3/2015           |                     |   |                         |                                |
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**Items pending –**

Future of LEPs

Skills/Business Development Seminar

The Development of East – West Rail (to include BCC)

Utilisation of redundant airfields

Growth of Westcott Business Park

Businesses that have been lost from the Vale and reasons why.

Inward Investment in the Vale – Steps Being Taken To Deliver Employment on Sites Already Planned

Aylesbury Vale Visitor Economy Action Plan